



2015/16 CAPITAL EXPENDITURE SUMMARY JUNE 2015

	2015/16 Original Budget	2014/15 Slippage	2015/16 Amend ments	2015/16 Revised Budget	2015/16 Total to Date	2015/16 Forecast Spend	Variance between Forecast Spend & Revised Budget
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Customer and Community	782	90	265	1,137	102	1,147	10
Neighbourhood Services	927	118	(62)	983	168	933	(50)
Finance and Support Services	1,009	60	420	1,489	80	1,270	(219)
TOTAL	2,718	268	623	3,609	350	3,350	(259)



2015/16 CAPITAL MONITORING JUNE 2015

Exp Code	2015/16 Approved Schemes	Project Manager	Priority	Original Completion Date	Expected Completion Date	RAG Status	2015/16 Original Budget	2014/15 Slippage	2015/16 Amendments	2015/16 Revised Budget	2015/16 Actual to Date	2015/16 Commitment to Date	2015/16 Total to Date	2015/16 Forecast Outturn	Variance between Forecast Outturn & Revised Budget	COMMENTS
							£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
TOTAL							2,718	268	623	3,609	185	165	350	3,350	(259)	
RP - ROLLING PROGRAMME																
CUSTOMER AND COMMUNITY SERVICES																
72705/7531	Hertford Theatre upgrade of seating in the auditorium	W. O'Neill	People	Aug-14	Sep-15	GREEN			11	11			-	11	-	For peripheral additional work around the seating area. Works scheduled for September 2015.
72520/7502	Imp to common land open space - Llamas Land, Watton-at-Stone	W. O'Neill	Place	Apr-15	May-15	GREEN			4	4	4		4	4	-	Approved at 24.2.15 CMT and fully funded from S106 monies.
Refuse Collection & Recycling																
75165/7531	Containers Replacement Programme	D. Allen	Place	RP	RP	GREEN	100			100	2	21	23	100	-	Budget will be fully spent.
75145/7531	Replacement Litter Bins	D. Allen	Place	RP	RP	GREEN	5	1		6	-	4	4	6	-	Budget will be fully spent.
75152/7531	Commercial Waste Bins	D. Allen	Place	RP	RP	AMBER	34	5		39	5	3	8	49	10	Projected overspend due to the number of commercial bins that will need replacing by the end of the year in addition to the rise in commercial customers. However, this will result in an increase in revenue income of £132K Which will be classed as a revenue contribution to this capital scheme.
72513/7502	Bell Street, Sawbridgeworth - Modernise the public convenience facilities, in preparation for transferring the operation to Sawbridgeworth Town Council under an agency agreement	D. Allen	Place	Sep-15	Mar-16	GREEN			70	70		2	2	70	-	Still in negotiation with Sawbridgeworth Town Council, further meeting with them in August where discussions will take place re. a service level agreement & design. It is anticipated this project will complete this financial year & within budget.
72517/7502	Hartham Pavilion Refurbishment - Replace public toilets, redevelop existing café area, create functional changing area for footballers & incorporate meeting/training room.	M. Kingsland & S. Whinnett	Place	Dec-15	Dec-15	GREEN	62			62		5	5	62	-	Consultant engaged to prepare design.
72545/7502	Presdales Pavilion, Ware - New Paving & landscaping at the front of the pavilion	M. Kingsland	Place	Aug-12	Dec-15	GREEN		2		2			-	2	-	£1,000 proposed spend on external bootscrapers to be spent by August 2015, £1,050 proposed spend on hardstanding for wastebins to be spent by December 2015.
72514/7502	3G Artificial Turf Pitch Development at Hartham Common, Hertford - To replace the under utilised Hartham Common tennis courts with 3 floodlit 3G 5-a-side pitches	M. Kingsland	Place	Jul-15	Aug-15	GREEN			85	85		1	1	85	-	Works completed, snagging items outstanding. Anti climb paint & signage will need to be applied as an additional security measure, hence the small overspend.
72504/7531	Play equipment & infrastructure replacement	I. Sharratt	Place	RP	RP	GREEN	50	41		91	38	2	40	91	-	Spend plan produced - see additional appendix for more detail.
72516/7531	Play Area, The Bourne, Ware (Phase 2) - Installation of a fitness & play facility for older children & open space access improvements.	I. Sharratt	Place	Mar-16	Mar-16	GREEN	41			41			-	47	6	Due to be developed this year commencing with a consultation over the summer. Hertfordshire Groundwork Trust were unsuccessful in obtaining the external contribution of £15,000, therefore, £6,370 to be funded from Phase 1 saving as below & remaining £8,630 from New Homes Bonus.

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							£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
72585/7531	The Bourne, Ware - Replace existing equipment with natural play equipment & installation of new fencing around the play area	I. Sharratt	Place	Mar-12	Mar-15	GREEN		6		6	(2)	2	-	-	(6)	Savings achieved on main works & additional fencing works as agreed with the supplier. However, due to funding situation on Phase 2 above, this underspend is to be utilised on Phase 2.
72508/7531	Hartham Common, Hertford - Preliminary works associated with the development of the major play site development project to be undertaken in 2016/17 in accordance with Hartham Common Development Plan	I. Sharratt	Place	Mar-13	Mar-16	GREEN	25			25			-	25	-	Project in early stages, currently considering a tender to procure design work this year in the lead up to a public consultation in 16/17 prior to the larger project to develop play, fitness & landscape at the site in 17/18. This stage of the project to be completed by March 2016.
72510/7531	Southern Country Park, Bishops Stortford - Boardwalk installation across balancing pond to improve the functionality & attractiveness of this Green Flag award winning park	I. Sharratt	Place	Sep-14	Oct-15	RED			80	80			-	80	-	Boardwalk works due to commence end June & some elements need to be delayed until October to avoid the bird nesting season.
72509/7531	Gt. Innings, Watton-at-Stone - Installation of Multi Use Games Area (MUGA) - Retention sum for works completed in 2014/15	I. Sharratt	Place	Mar-15	Jul-15	RED		2		2	(3)	3	-	2	-	Forecast outturn relates to retention due in July on works completed in 2014/15
72507/7531	Pishiobury Park, Sawbridgeworth - Wetland Habitat Project - improvements to boardwalk/paths permitting safe access to the wetland area of the park	I. Sharratt	Place	Mar-13	Mar-16	GREEN			12	12			-	12	-	Residual works from 2014/15. Osier Bed purchase has not yet been finalised, a revised deal is currently being negotiated, budget will be spent by March 2016 if this is successful.
72511/7531	Buryfield Recreation Ground, Ware - Installation of play area to encourage healthy activity for younger children	I. Sharratt	Place	Jul-15	Dec-15	AMBER	61			61			-	61	-	Planning stage, due to commence consultation with residents over the summer holidays.
75168/7502	Energy Efficiency & Carbon Reduction Measures - Installation of solar panels at Wallfields, Hertford	D. Thorogood/S. Whinnett	Place	Mar-12		AMBER			45	45			-	45	-	
72591/7502	Castle Weir Micro Hydro Scheme - To provide a small Hydro-electricity turbine in the river Lee at Hertford Weir. This is an invest to save project and will generate electricity providing power for Hertford Theatre and for sale to the Grid. The scheme is subject to a rigorous approval process by the Environment Agency for flood risk and protection of biodiversity.	D. Thorogood	Place	Mar-12	Not known	AMBER	201			201			-	201	-	Informal review of application undertaken by Environment Agency and feedback received. Officers are currently working on responding to EA's feedback. Further response now awaited from EA in relation to revised flood risk assessment data and rivers flows, before additional flood risk modelling can be completed and application re-submitted for informal assessment.
74105/7601	Environmental Enhancements to East Herts town centres	P. Pullin	Place			RED		18	20	38			-	38	-	
74106/7531	Market Improvement Scheme	P. Pullin	Place			RED	45		(22)	23			-	23	-	Officers have contacted HCC and are awaiting confirmation that the budget can be utilised at Hertford and Ware for market priorities similar to those contained in the original proposal.
71281/7531	Purchase of updated filming equipment to provide efficient & high quality digital video production services within the Council	A. McWilliams	Prosperity	May-15	Sep-15	AMBER	19			19			-	19	-	All equipment to be received by September. Scheme delayed due to stock issues with suppliers.
71251/7531	Automated Telling Machines at Hertford & Bishop's Stortford	R. Ranford	Prosperity	Mar-10	Sep-15	RED		6		6		6	6	6	-	
72442/7601	Community Capital grants - to provide the right tools for people to get involved with projects that improve facilities such as green spaces or community buildings – inspiring ownership and pride.	C. Pullen	People	RP	RP	RED	139	9	(40)	108	9		9	108	-	Spending this budget is always dependent on successful applicants being able to complete their project within the 1 year time frame. New policy, however, requires that applicants awarded a grant for projects costing £2,000 or less must claim within 6 months. Of the 26 grants awarded in 14/15, 19 have claimed or are about to claim their grant. Scheme is progressing to schedule (7 new awards made in July, totalling £19,550 of the available £87,393). A second deadline is 7 September which will be open to projects in the towns.
	Customer and Community Services Sub-total						782	90	265	1,137	53	49	102	1,147	10	

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NEIGHBOURHOOD SERVICES																
74102/7601	Historic Building Grants - Enable grants to be offered to the owners of historic buildings to encourage their maintenance and upkeep.	K. Steptoe	Place	RP	RP	AMBER	55	14		69	4		4	69	-	Claimants have 6 months from grant offer date to complete works. Maximum payment £1,000. However, if a grant is approved for a property on the Buildings at Risk Register, maximum payment will be £10,000, pro-active approach to these properties, consultant is engaged to visit these properties & contact the owners offering advice on the HBG process.
Private Sector Improvement Grants																
72602/7601	Disabled Facilities	S. Winterburn	Place	RP	RP	AMBER	450	64	(114)	400	43		43	350	(50)	Based on recent trends and current referrals, spend of £350k is expected. This is much less than historic trends. Potential to slip rest to meet future demands if HHC OT referral rates are resolved. Meeting took place 1.6.15 between Herts Authorities & HCC to discuss way forward for DFG's. Significant impact on spend unlikely until 2016/17 onwards.
72605/7601	Disabled Facilities - Discretionary	S. Winterburn	Place	RP	RP	RED	90		(40)	50			-	50	-	See above comment. Spend on Discretionary DFG unlikely to exceed £50k due to low referral rates, and this provides buffer for mandatory grant if needed.
72606/7601	Decent Home Grants	S. Winterburn	Place	RP	RP	RED	200		10	210	5		5	210	-	Although commitment is low at this early stage, the impact of Housing Assessments under the new Care Act is not yet known. Could be reduced further to £180K.
72604/7601	Energy Grants	S. Winterburn	Place	RP	RP	AMBER	39			39			-	39	-	Although no spend to date, officers are involved in 3 external funding bids for new schemes, which might call upon this budget for associated measures.
71201/7513	Capital Salaries	P. Gregory	Place	RP	RP	AMBER	26			26			-	26	-	
75160/7502	River & Watercourse Structures - Improve, maintain & renew structures along rivers and watercourses to alleviate possible flooding throughout the district.	G. Field	Prosperity	RP	RP	RED	47	40		87	31	37	68	87	-	Flood alleviation works have been identified and are still waiting EA consent. The work to automate the weir gate is complete. Works are now taking place to carry out structural remedial repairs on the weir gates which were identified & recommended in a report by the specialist contractor. A programme of structural remedial & maintenance works has commenced on East Herts bridges following the recommendations of the Reports received from the surveyors. The bridge from St Andrews Street car park is now complete and further works on the bridges will continue throughout 2015/2016 depending on priority and budgets available.
75162/7601	Repairs & Renewals Scheme (Flood Grants) Note 2	G. Field	Prosperity	Mar-16	Jun-16	RED			20	20	20		20	20	-	Final invoice submitted to DEFRA £20,346.16 . Three grants were not paid as they missed the deadline for payment.
75172/7502	Air Quality Capital Grant Scheme - Subway improvement works in Hertford to include bespoke artwork & signage	G. Field	Place	Jul-15	Jul-15	AMBER			32	32	7	21	28	32	-	Works to commence mid July. Fully funded from DEFRA Grant.
75163/7502	Land Management Programme - Land Management Asset Register & Associated Works	G. Field	Prosperity	RP	RP	GREEN	20		30	50			-	50	-	Some assets have been identified and surveys have commenced to record position, structural details, assessment of their condition etc.
Neighbourhood Services Sub-total							927	118	(62)	983	110	58	168	933	(50)	

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FINANCE AND SUPPORT SERVICES																
72349/7502	Hartham Swimming Pool - Pool Hall Air Handling Renewal - to remove the existing unreliable air handling plant serving the pool hall & replace with a new energy efficient system	S. Whinnett & M. Kingsland	People	Aug-13	Jan-16	AMBER	135	4		139	(8)	8	-	139	-	Tenders returned, M. Kingsland liaising with consultants re tender analysis (forecast outturn may change after this) works are planned for Xmas closure 2015.
72353/7531	Fanshawe Swimming Pool - Joint Provision Pools (Ward Freman, Leventhorpe & Fanshawe) - Replacement Air Conditioning to Offices	S. Whinnett	People	Apr-14	Not known	AMBER	15			15			-	15	-	Awaiting decision on joint provision capital expenditure.
72343/7502	Grange Paddocks Swimming Pool - Renew Pool Heat Exchanger & defective pipework	S. Whinnett	People	Dec-14	Sep-15	GREEN			18	18			-	35	17	Additional works required due to essential changes in design. Works to commence August-September.
72355/7502	Grange Paddocks Teaching Pool - Replace existing handrail & tiles to walls, steps & base of pool	S. Whinnett & M. Kingsland	People	Jan-16	Dec-15	GREEN	35			35			-	35	-	SLM procuring on EHDC behalf, therefore, specification stage. Works planned for Xmas 2015 closure.
72351/7502	Hartham & Grange Paddocks Swimming Pool - Resurfacing & Lining. To provide clearly marked out car parking bays to enable efficient & effective parking by the public	S. Whinnett	People	Jun-15	Sep-15	RED	65			65		21	21	65	-	Tenders received for Grange Paddocks, orders raised, works are planned for August. Hartham still in specification stage, will be completed by end of summer 2015.
OPERATIONAL BUILDINGS																
71280/7502	Rolling programme for planned preventative capital maintenance of operational buildings	S. Whinnett & J. Earley	Prosperity	RP	RP	AMBER	250		(140)	110			-	110	-	
Hertford Theatre																
72706/7502	Entrance Lobby Roof - to replace the existing defective roof with new leak free, energy efficient roof and reduce overheating in the entrance lobby / foyer area in summer months	S. Whinnett & J. Earley	Prosperity	Sep-15	Aug-15	GREEN			20	20		3	3	20	-	£20k 'drawn down' from Operational Buildings budget. Scheme agreed at CMT December 14. Design stage, programmed for August 2015 closure.
72707/7502	Energy Saving Auditorium Lighting - to replace the existing auditorium lighting with energy efficient / low maintenance LED lighting	S. Whinnett & J. Earley	Prosperity	Aug-15	Aug-15	GREEN			50	50		9	9	50	-	£30k 'drawn down' from Operational Buildings budget. Scheme agreed at CMT December 14. Additional works are required to the emergency lighting circuit, therefore, additional £20k has been drawn down from Operational Buildings Rolling Programme budget. Main work scheduled for August closure.
72708/7502	To replace the existing defective building service control system with a new fully integrated system to ensure that the Building Services systems in the Theatre are efficiently controlled & achieve energy efficient use of the building services	S. Whinnett & J. Earley	Prosperity	Aug-15	Aug-15	GREEN			40	40		5	5	40	-	£30k 'drawn down' from Operational Buildings budget. Scheme agreed at CMT December 14. Additional works are required following detailed analysis of existing systems, therefore, additional £10k has been drawn down from Operational Buildings Rolling Programme budget. Main work scheduled for August closure.
71282/7502	Buntingford Service Centre - Air Conditioning to Office - to improve the working conditions for staff located in the front offices of the Service Centre by reducing temperatures in the summer months	S. Whinnett & J. Earley	Prosperity	Apr-15	Aug-15	GREEN			30	30		11	11	30	-	Drawn down' from Operational Buildings budget. Scheme agreed at CMT December 14. Main works completed, remaining works ongoing.
Council Offices, Wallfields, Hertford																
71278/7502	Wallfields Offices - Refurbishment of Windows, to ensure the efficient and safe operation of the windows so as to provide a comfortable environment for staff	S. Whinnett	Prosperity	Aug-14	Sep-15	RED			15	15			-	15	-	Specification stage, works planned for summer months.
71274/7502	Wallfields Offices - Boiler Room Works - refurbishment of certain elements of plant	S. Whinnett	Prosperity	-	-	RED		(10)	10	-			-	0	-	
71275/7502	Wallfields Offices - Refurbishment Works to Old Building, to include lighting replacement	S. Whinnett/R. Crow	Prosperity			AMBER				-	1		1	1	1	2014/15 commitment higher than anticipated due to additional works

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71203/7531	Replacement of Chairs & Desks	R. Crow	Prosperity	RP	RP		10	(1)		9	5	1	6	12	3	Demand led budget. Due to significant increase in the need for 'special' chairs (ordered by Health & Safety officer), this budget will overspend.
72568/7502	North Drive, Ware - reconstruct road & drainage	A. Osborne	Prosperity	Mar-10	Not known	AMBER	13	(1)		12				12	-	The existing capital budget is insufficient to carry out any effective surfacing of this road so we are hoping to link the upgrade of the road to private developments that are coming forward in the local area. Negotiations currently underway.
75157/7502	Footbridge over the River Stort, Bishop's Stortford	A. Osborne	Prosperity	Mar-10	Mar-16	GREEN		(2)	40	38	20		20	38	-	Defects, landscaping & cleaning are complete. Further landscaping/fencing will be undertaken once we have consent from Network Rail and may need to do some more electrical work. Possible slippage due to the length of time it will take to get consent from Network Rail.
	ICT Schemes					AMBER										
71414/7531	Replacement Hardware	P. Wain	Prosperity	RP	RP	GREEN	35		9	44				44	-	Carrying out a review of our new infrastructure in July/August 2015. This will give rise to a clearer cost and timeline for spending this budget
71416/7531	Merging IT systems - Licensing & Env Health	B. Simmonds	Prosperity		Mar-16	AMBER			36	36				36	-	Consultancy costs (as part of the full implementation). Business case agreed to draw down £15,200 from Applications budget to fund increase of temporary secondment i/r of new system. Project delayed, should be completed by year end.
71420/7531	Integrated Dev Mgt and Bldg Ctrl Systems	K. Steptoe	Prosperity			AMBER		(19)	60	41				41	-	Project completed. Awaiting final invoices.
71431/7531	Establishment of LES & internet links to replace MPLS	H. Lewis	Prosperity		Aug-15	AMBER		19	44	63				63	-	Wide area network & telephony, funding agreed at CMT as per business case, cost £63k. Balance funded from Applications budget. Project to be completed by July/August 2015.
71435/7531	Funding for Applications **	P. Tyler	Prosperity	RP	RP	AMBER	16		192	208	1		1	168	(40)	Budget in place to allow appropriate ICT schemes to go forward upon provision of appropriate business case. See below timeline comments. £40k to slip in relation to Revs & Bens Document Mgt system, £20k transferred to 71431 & 71416.
71437/7531	Windows Server Licensing	P. Wain	Prosperity	-	-	RED	5	5	(10)	-				0	-	Scheme deleted and funding transferred back into Applications budget.
71439/7531	Service Desk & Utilities	H. Lewis	Prosperity		Oct-15	RED	12		14	26				26	-	Anticipate that project to review utilities will be complete by October 2015.
71440/7531	Shared service print investment costs 50%	H. Lewis	Prosperity		Oct-15	GREEN		20		20				20	-	Will be completed by October 2015.
71441/7531	Shared service accommodation costs 50%	H. Lewis	Prosperity		-	GREEN	7		(7)	-				0	-	Scheme deleted and funding transferred back into Applications budget.
71442/7531	Revenues & Benefits Programme	H. Lewis	Prosperity		-	AMBER	11		(11)	-				0	-	Scheme deleted and funding transferred back into Applications budget.
71444/7531	BACS Software	P. Tyler	Prosperity			GREEN			5	5	3		3	5	-	
71449/7531	New Desktop Software	H. Lewis	Prosperity			GREEN			5	5				5	-	Demand led budget
71452/7531	Business Objects Licensing	H. Lewis	Prosperity					42		42				42	-	Completed, awaiting invoice.
71451/7531	Telephony Software Licensing	H. Lewis	Prosperity					3		3				3	-	
71450/7531	Rolling programme to be utilised on ICT projects subject to ITSG review **	H. Lewis	Prosperity	RP	RP		400			400				200	(200)	Budget in place to allow appropriate ICT schemes to go forward upon provision of appropriate business case. See below timeline comments
	Finance and Support Services Sub-total						1,009	60	420	1,489	22	58	80	1,270	(219)	

** **DECISION MAKING TIMELINE - ICT SCHEMES**

- July 15 Business case for new HR system - likely to result in a scheme that will drawn down in excess of £100,000 - potential delivery by year end
- July 15 Business case for a new document management system for Revs & Bens - spend of up to £80,000 with £40,000 being spent this year - to be completed by May 2016
- Aug 15 Outcomes of new infrastructure review - difficult to assess implications until review completed - spend will be this year
- July 15 - Reviews of other line of business applications in line with the ICT strategy which may give rise to need for new systems or replacement (e.g. elections system)
- Dec 15
- July 15 - Outcomes of various service reviews focused upon efficiency & customer services (led by B. Wood), timescales will be know better once reviews are complete
- Dec 15
- Oct 15 - Scheme agreed for Car Parking Data Warehouse for N. Sloper, spend of up to £40k this year
- Jan 16